

From: [Hilty, Michael](#)
To: [Aski, Janice](#); [Willging, Jennifer](#); [Lang, Matthew](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)
Subject: French 2804
Date: Tuesday, September 26, 2023 2:27:00 PM
Attachments: [image001.png](#)
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Good afternoon,

On Monday, September 11th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a 100% DL proposal for French 2804.

I am pleased to report that the Subcommittee unanimously approved the proposal with two contingencies and two recommendations:

- **Contingency:** The Subcommittee noticed that on page 1 of the course syllabus, students were only receiving 1-hour of direct instructional time in form of a 1-hour synchronous Zoom session. However, they were unable to see within the course syllabus where the remaining two hours per week of required direct instructional time would be taking place. They ask that either a rationale be provided that explains where the remaining direct instructional time will be taking place or that the course instructor require the additional two hours of direct instructional time take place synchronously, such as by meeting twice a week for 80-minute sessions.
- **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the College to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- **Recommendation:** The Subcommittee noticed that throughout the course syllabus (such as on page 1) the course number is listed as 2804.21. However, the official number for the course was not changed and remains 2804 in curriculum.osu.edu. The Subcommittee recommends updating this to the official course number prior to handing the syllabus out to students.
- **Recommendation:** The Subcommittee offers the friendly recommendation to update the Student Life – Disability Services statement in the course syllabus, as they recently updated it for the 2023-24 academic year. The most up-to-date [Student Life – Disability Services statement can be found here](#) on the ASC Curriculum and Assessment website.

I will return French 2804 to the departmental queue via curriculum.osu.edu in order to address the Subcommittee's above feedback.

Should you have any questions, please do not hesitate to reach out to David Staley, faculty Chair of the Arts and Humanities 1 Subcommittee, or me.

All my best,
Michael



THE OHIO STATE UNIVERSITY

Michael Hilty

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.